



# Thomas Richards School

Brenda Harring, EdD/CI  
Superintendent of Schools

Patrick R. Davidson  
Principal

Daniel J. Fox, CPA  
Business Administrator

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September 26, 2019

Dear TR Families:

We are changing the ordering process for preschool lunches. Beginning next week, we will be sending order forms home on Monday and ask that they be returned by Thursday of the same week. When ordering, please only circle the option that you want your child to have for lunch on a particular day. We are getting lunch order forms back that have every lunch option circled.

In addition, the kitchen staff is requesting that once you have placed your order for the week, that it not be changed unless there is an emergency. Changing the lunch the day of disrupts the accuracy of the food order, which then causes our lunches to be delayed.

Per the kitchen, if a meal is added after a lunch order has been accounted for, your child will receive a reimbursable meal, but it may not be the food choice that was selected for the day that it was changed.

If your child forgets his or her lunch, we will provide one. When possible, someone from the school will contact you to get your approval prior to the lunch being served.

If you have any questions about ordering lunch, please contact Christine Storey, our Nutri-Serve representative: [cstorey@wtsd.org](mailto:cstorey@wtsd.org)

Sincerely,

Patrick Davidson, Principal



**Pre-K Lunch Menu**  
Waterford School  
District



Click here to view your lunch account:  
[www.schoolpaymentportal.com](http://www.schoolpaymentportal.com)

Please **Circle** Entrée 1 or 2 on the days that you would like your student to receive a lunch.  
Your student will also receive a Fruit, Vegetable and Low Fat White Milk.

Please send cash or a check in an envelope with your students first and last name along with their teachers name.

**Please Return by September 30, 2019**

Students Name \_\_\_\_\_ Room Number \_\_\_\_\_

Parent Signature \_\_\_\_\_

Monday-October 7	Tuesday-October 8	Wednesday-October 9	Thursday-October 10	Friday-October 11
1. Mac & Cheese  Or 2. Chicken Nuggets <u>Sides:</u> Cukes w/ Ranch Cupped Fruit 1% White Milk	1. Mini Corn Dog  Or 2. Chicken Nuggets <u>Sides:</u> Carrots w/ Ranch Fresh Fruit 1% White Milk	1. Mini French Toast  Or 2. Chicken Nuggets <u>Sides:</u> Celery w/ Ranch Cupped Fruit 1% White Milk	1. Chicken Nuggets  Or 2. Turkey & Ch. Sand. <u>Sides:</u> Cukes w/ Ranch Fresh Fruit 1% White Milk	1. Domino's Pizza  Or 2. Chicken Nuggets <u>Sides:</u> Carrots w/ Ranch Cupped Fruit 1% White Milk